

Formation of IQAC



MINUTES OF THE STAFF MEETING

Staff meeting of the Williamnagar Government College, Williamnagar is held at the Principal's Chamber, at 12:30 pm, on 5th April 2018, under the Chairmanship of Principal, Dr. Paritosh Chokravorty to discuss different issues of the college and also the matter pertaining to the formation of Williamnagar Government College IQAC Cell and its various sub-committees.

In the meeting, following resolutions are adopted

1. It is decided in the meeting, to form an Internal Quality Assurance Cell (IQAC) Williamnagar Government College with the following aims and objectives.

- (i) To help the institute in bringing about overall welfare of the students.
- (ii) Helping the institution in fulfilling institutional and social responsibilities.
- (iii) To help the institution initiate innovation and bring about student friendly atmosphere in the institution.
- (iv) To promote co-ordination and co-operation between the departments and staff to promote work culture and professional ethics.
- (v) Continuously strive for the improvement of the overall condition of the institution at par the standard set by the affiliating university and NAAC.
- (vi) Get assessment and accreditation by NAAC at the regular intervals.

2. IQAC Cell:

IQAC Cell of the Williamnagar Government College is formed with following persons with their respective post.

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|---|--|
| (A) Chairman----- | Principal, Dr. Paritosh Chakravorty. |
| (B) Coordinator----- | Mr. Om Prakash Khadka. |
| (C) Joint Coordinator----- | Mr. Robert Basumatary. |
| (D) Joint Coordinator----- | Mr. Albish K Sangma. |
| (E) Teacher Members----- | Rest of the teaching staff. |
| (F) Administrative Staff Members - UDA, LDA & Librarian. | |
| (G) Student Body Member-President & Secretary of the WGCSU. | |
| (H) Management Body Nominee - | To be nominated later. |
| (I) Student Guardian Nominee - | To be nominated later. |
| (J) Alumni Association Member--- | (i) Mr. Julius Sangma
(ii) Mr. Bernard A Sangma |

3. In the meeting, it is also decided and formed various sub-committees pertaining to IQAC and their duties and responsibilities are explained by the Coordinator of IQAC Cell, Mr. Om Prakash Khadka.

SUB-COMMITTEES OF IQAC

(A) Research Cell and Extension Service Committee:

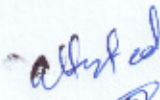

- Chairperson----- Mrs. Cherek D Sangma
Members----- Miss. Greashina R Marak
Mr. Om Prakash Khadka.
Mr. Bilnang K Sangma.

(B) Placement Cell:

- Chairperson----- Mr. Robert Basumatary.
Members----- Mr. Albish K Sangma.
Miss Tojeli K Sangma.
Miss Doriel C Marak

(C) ST/SC Cell:

- Chairperson----- Mrs. Sengchi R Marak
Members----- Mrs. Sonabell W Momin Mrs. Beatrice M Sangma.
Mrs. Chonje Ch Marak



Principal
Williamnagar Govt. College
East Garo Hills, Meghalaya



(D) Statistical Committee:

Chairperson----- Mr. Sengam G Momin
Members----- Mr. Wilver D Shira
Miss. Madona Pariat
Mrs. Eubina Sungoh
Mrs. Dorimeh M Marak
Miss. Pyallie D Sangma.

(E) Women Cell:

Chairperson----- Mrs. Nokmera K Sangma.
Members----- Mrs. Dorimeh M Marak
Miss. Reviewlet Kharumnuid
Mrs. Chonje Ch Marak.

(F) Alumni Association:

Chairperson----- Miss. Doriel C Marak.
Members----- Miss. Tojeli K Sangma
Mrs. Preityna M Marak.
Miss. Madona Pariat
Mr. Rikrak D Momin.

(G) Canteen Committee:

Chairperson----- Mr. Sengrik M Sangma.
Members----- Mrs. Sengchi R Marak.
Mrs. Beatrice M Sangma

(H) Grievances Committee:

Chairperson----- Miss. Dakamanjait Lamare
Members----- Mrs. Eubina Sungoh.
Mrs. Peary D Sangma.
Mr. Bilnang K Sangma.

(I) Literary Committee:

Chairpersons----- (i) Miss. Doriel C Marak.
(ii) Miss. Tojeli K Sangma.
Members----- Staff of English & Garo Department.

(J) Result Compilation Committee:

Chairperson----- Mr. Wilver D Shira.
Members----- Rest of the members of the examination committee.

4. The tenure of the members will be till the first cycle of submission for NAAC Accreditation.
5. Suggestions are made to purchase few tables, almirah, PCs and files for the IQAC Committee.
6. It is also suggested in the meeting to speed up the process of permanent affiliation with NEHU.
7. Looking at the dwindling College Development Fund (CDF), due to its ever increasing expenses on salary of the casual and contractual employees, Classroom accessories, IT equipment and other machines being used in the college, all the members suggested that an increase of up to rupees Five hundred may be made in the CDF.
8. It was also agreed by the members that the college will not collect Library Caution Money from the student till further review and discussion.

Principal

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Principal,
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Recorded by

Robert Basumatary

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